

## Report Travel Form

**Purpose of Form:** This form should be completed by any J-1 Scholar or J-1 Student Intern reporting travel information and/or requesting a travel signature on the DS-2019 for themselves or any of their dependents. Email the completed form to j1scholars@tamu.edu.

A travel signature allows an Exchange Visitor to re-enter the U.S. after traveling outside of the U.S. with a valid J visa. The travel signature is located on page one on the bottom right of your DS-2019. For more information about international travel, please see our website: <https://global.tamu.edu/issv/travel-and-visa/travel>

**Processing Time:** ISSS processing times are 15 business days from the time you submit a complete request

### Personal Information

Name	<input type="text"/>	TAMU UIN	<input type="text"/>
Current US phone number	<input type="text"/>	TAMU email	<input type="text"/>
Current US address	<input type="text"/>		
Current insurance end date	<input type="text"/>		
Have there been any changes to your faculty sponsor, hosting department, financial support, or work location?			
<input type="radio"/> Yes <input type="radio"/> No			
If yes, please explain		<input type="text"/>	
Select all who are traveling: <input type="checkbox"/> J-1 <input type="checkbox"/> J-2			

### Travel Information

Current passport expiration date	<input type="text"/>	Reason for travel <input type="radio"/> Personal travel <input type="radio"/> Conference/research abroad <input type="radio"/> Other
Departure date	<input type="text"/>	
Current visa expiration date	<input type="text"/>	
Destination	<input type="text"/>	
Return date	<input type="text"/>	

## Additional Information for J-1 Professors and Research Scholars

**Instructions:** If you are a J-1 Professor or Research Scholar and will be outside the U.S. **for more than 30 days**, you must provide the address where you will spend most of your time outside the U.S. ISSS must add an “Out of Country” marker to your J-1 SEVIS record, so it stays active.

**J-1 Short-Term Scholars and Student Interns do not need to complete this section.**

The international address should include street, city , state/province, country and zip code

Address 1

Address 2

City

Province/Territory

Zip/Postal Code

Country

☐ I confirm that I've informed my faculty sponsor or host department about my travel plans. If I plan to work during my travel, I have confirmed with my host department and/or HR representative that I've met TAMU requirements for work outside the U.S.

☐ I understand that as a J-1 Exchange Visitor, I am required to maintain health insurance coverage for me and my J-2 dependents throughout my J Exchange Visitor Program, even though I or my J-2 dependents are physically outside of the U.S.

Signature

Date